

## STUDENT RELEASE PRECAUTIONS

Children shall not leave the school grounds from the time they arrive until the time of their departure for home except as follows:

- a. A student may be dismissed from school by a parent or guardian through the school procedures or the main office.
- b. No student may be permitted to leave school prior to the dismissal hour for any reason unless permission of the parent or guardian has been first secured.
- c. No school or grade may be dismissed before the regular hour for dismissal except with the approval of the Office of the Superintendent of Schools.
- d. No teacher may permit any individual student to leave school prior to the regular hour of dismissal except by permission of the Principal or his/her designee.
- e. High school students who have open campus privileges with parent permission may leave school grounds within the rules of the school.

Any student being released during the school day must be released through the school office when he/she leaves and must report to the office when he/she returns, except that students who are ill may also be released through the Nurse's office.

Students will be released only when legally authorized by the parent or legal guardian. Students traveling on school buses to school-sponsored activities will return from the activity on the bus unless released to their parent or guardian.

**Adopted: August 15, 2006**