## RECONSIDERATION OF EDUCATIONAL MATERIALS PROCEDURE

Any citizen who wishes to comment on the educational value or appropriateness of a particular instructional resource should discuss the matter with the department Curriculum Coordinator. If the citizen is not satisfied with the outcome, he/she should contact the building Principal and fill out the Citizen's Request for Reconsideration of Educational Resources.\* The Principal will meet with the citizen and may invite any other appropriate personnel that he/she deems necessary for a meaningful discussion.

After the meeting, the Principal will advise the citizen of the decision regarding the status of the resource in question. If the citizen is dissatisfied, the Principal, upon the citizen's request, will arrange a conference among the Superintendent of Schools, the Principal, the citizen and other relevant school personnel.

The Superintendent will, within ten (10) days, send a written decision to the citizen. Following that communication, the citizen may appeal to the School Board. The Board, or a Board subcommittee, will meet with the citizen, along with the Superintendent, Principal and, if needed, involved school people.

The Board or the subcommittee will then inform the citizen of its decision. If the citizen is not satisfied, he/she may request a public hearing. The Board as a whole, after holding the public hearing, will convey its decision to the citizen. That decision shall be final.

\* Form attached to this procedure

Adopted: December 1, 1998

## LACONIA SCHOOL DISTRICT

## CITIZEN'S REQUEST FOR RECONSIDERATION OF EDUCATIONAL RESOURCES

| Nan                  | ne of Resource                                  |                                 |  |
|----------------------|---|---------------------------------|--|
| Тур                  | e of Resource (book, video, etc.)               |                                 |  |
| Request initiated by |   | Phone                           |  |
| Add                  | ress  |                                 |  |
| City                 | ·   | Zip Code                        |  |
| Citiz                | zen represents                                  |                                 |  |
|                      | (self)  |                                 |  |
|                      |   | (Name of organization or group) |  |
| 1.                   | What in the materials concerns you? (Please be  | e specific; give examples)      |  |
|                      |   |                                 |  |
|                      |   |                                 |  |
| 2.                   | What do you feel might be the result of using t | his resource?                   |  |
|                      |   |                                 |  |
|                      |   |                                 |  |
| 3.                   | For what age group would you recommend this     | s resource?                     |  |
|                      |   |                                 |  |
|                      |   |                                 |  |
| 4.                   | What is educationally valuable about this resou | rrce?                           |  |

| 5. | Did you read or view the entire resource?                                      | If no, what parts?            |  |
|----|--|-------------------------------|--|
| 6  | What do you halians is the thomas of this measures?                            |                               |  |
| 6. | What do you believe is the theme of this resource?                             |                               |  |
| 7. | Are you aware of the judgment of this resource by revi                         | ewing sources?                |  |
| 8. | What would you like the school to do about this resource?                      |                               |  |
|    |  | do not assign it to my child  |  |
|    |  | withdraw it from all students |  |
|    |  | other (please explain)        |  |
|    |  |                               |  |
| 9. | In its place, what resource(s) of equal educational value would you recommend? |                               |  |